

**WANDSWORTH BOROUGH COUNCIL**  
**Children's Services Department**

**Reception and Junior Admissions – Timetable for 2022 Intake (Primary Schools and Junior)**  
**Incorporating Pan-London dates in bold -**

**PLR = Pan London Register (i.e. the communication software which will transfer application and offer data between London LAs)**

Activity	Proposed Date
LA brochure and forms issued	1 September 2021
LA sends supplementary documents to schools	Weekly, as received
<b>Closing date for applications. (On-line portal closes at midnight)</b>	<b>15 January 2022</b>
<b>Deadline for the transfer of on-time application information by LAs to the PLR</b>	<b>3 February 2022 (by 11am)</b>
<b>Deadline for receipt of late applications from other LAs (accepted for on-time processing)</b>	<b>11 February 2022 (by 3pm)</b>
Application details sent to Wandsworth primary schools by Wandsworth LA ( <b>Preference Details</b> )	By 14 February 2022
Church schools cross-check supplementary forms with application data	By 25 February 2022
LA sends primary schools lists of applicants with distances for ranking. ( <b>Rank Lists</b> )	25 February 2022
Wandsworth primary schools send LA list of applicants ranked by criteria ( <b>Return of Rank Lists</b> )	4 March 2022 (latest)
<b>Deadline for the transfer of cross-borough offer information from LAs to the PLR by 11 am</b>	<b>17 March 2022</b>
<b>Process to eliminate cross-borough offers</b>	<b>17 – 24 March 2022</b>
<b>Deadline for LAs to send final (ALT) offer information to the PLR</b>	<b>24 March 2022</b>
<b>Deadline for LAs to send final online (ALT) offer information to the PLR</b>	<b>11 April 2022</b>
LA sends final offer list to schools	19 April 2022
<b>LA sends outcomes to residents</b>	<b>19 April 2022</b>
LA constructs waiting lists of those without a higher preference offer	19 April 2022
<b>Online applicants receive outcome email</b>	<b>19 April 2022</b>
<b>Deadline for parents to return acceptance</b>	<b>4 May 2022</b>

Activity	Proposed Date
LA informs schools of acceptances / declines	Weekly from 11 May 2022**
<b>Date by which LAs are requested to exchange acceptance/decline of places at each other's schools</b>	11 May 2022
LA offers places from waiting lists as soon as vacancies arise. Parents are given up to 7 days to respond. Previously held (lower) offers are reallocated from waiting lists	19 April 2022 onwards
LA receives late applications from residents or via other LAs (non-residents). Either offers place or sends refusal letter and puts on waiting list (liaising with VA schools on ranking)	19 April 2022 onwards
Schools notify LA of any change received direct from parents as soon as it occurs	19 April 2022 onwards

\*\* Subject to change dependent on implementation of Schools Portal.